

Sprint Planning Meeting Minutes

Date: 09/29/2025

IT Project: Personal Budget Tracker Website – SmartSpender

Group Members:

- Miladys Perez
- Maria Flores
- David Edelduok
- Malik Wahab Rashid
- Randy Pierre

Meeting Summary:

From Sprint 1, the team learned that clear role assignments reduced confusion and improved accountability. Daily stand-ups were helpful in identifying blockers, but stronger follow-up is needed. The GitHub repository has been successfully set up and used for collaborative coding, reviews, and version control. The team will now shift focus to finalizing HTML pages, integrating them into the website structure, and conducting initial testing.

Sprint 3 Goal:

- Finalize all remaining HTML pages.
- Integrate content into the website structure.
- Conduct initial testing and troubleshooting in GitHub.
- Ensure all members complete their deliverables within their assigned roles.

Team Roles:

Miladys Perez – Scrum Manager/Product Owner: Track progress, define vision, and ensure tasks are clear.

Maria Flores – Wireframe Designer: Refine layouts for Home, Login, and Dashboard.

David Edelduok – Flow Planner: Finalize step-by-step user journey from sign-up to usage.

Malik Wahab Rashid – GUI Stylist: Define colors, fonts, and visual styles to shape the site's feel.

Randy Pierre – Feature Writer: Confirm and update the 3–4 main features of the website.